#21

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

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JOB NO. N1-434-89-7

DATE RECEIVED 12-22-88

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM *(Agency or establishment)*
Lawrence Berkeley Laboratory

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE EXT.	DATE	ARCHIVIST OF THE UNITED STATES
Edward J. Nugent	FTS 896-3288	5/18/89	Claudine Weiher

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: ☐ is attached; or ☒ is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
12/21/88	Benjamin L. White	Department of Energy Departmental Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM *(With Inclusive Dates or Retention Periods)*	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN *(NARS USE ONLY)*
	- Cyclotron Records as attached.		

115-108 Copies sent to Agency, NNT, NNA, NCF 5/22/89

NSN 7540-00-634-4064

STANDARD FORM 115 (REV. 8-83)
Prescribed by GSA
FPMR (41 CFR) 101-11.4

#21

Examples of

Lawrence Berkeley Laboratory
184-Inch Cyclotron Records
Records Disposition Request
December 13, 1988
Lori Hefner, Archivist and Records Manager

1) Operations Log Books. 337 volumes of 8.5 x 11-inch log books. Inclusive dates: October 27, 1946 to August 24, 1987. No breaks or missing volumes. Entries by workday, hour and minute. Documents every aspect of daily setup of the cyclotron, who the scientists were that were conducting the experiments, all test measurements regarding the operation, information on malfunctions and repairs of the cyclotron. Volume: 19 cubic feet. Disposition: Permanent. Transfer to the National Archives immediately.

2) Electrical Maintenance Log Books. 47 volumes of 6 x 7-inch and 8.5 x 11-inch log books. Inclusive dates: March 22, 1946 to February 1, 1973, volumes 20 to 66. Other volumes have not been accounted for. Documents cyclotron engineers efforts to solve problems in the operation of the 184-inch cyclotron. Entries are by day and then by event. Volume: 2 cubic feet.
Disposition: Permanent. Transfer to the National Archives immediately.

3) Miscellaneous Log Books. 5 volumes. Inclusive dates: ca. 1946-1963. Documents specific scientific challenges to building, maintaining, and upgrading the cyclotron. Includes log notebooks on the cyclotron vacuum system, radio frequency modification, auxiliary coil winding and other technical concerns. Volume: .5 cubic feet.
Disposition: Permanent. Transfer to the National Archives immediately.

4) Photographs. Black and white photographic prints, with some negatives of cyclotron equipment, processes, and results. Inclusive dates: ca. 1946 to ca. 1953. Volume: .5 cubic foot.
Disposition: Permanent. Transfer to the National Archives immediately.

site specific

5) Notebooks. 4 volumes. The records date from ca. 1947 to ca. 1956. Documents numerous activities of construction and modification of the cyclotron, research notes, monthly mechanical job reports, as well as the cyclotron treatment schedules cancer patients. Notebooks include specifications, drawings, blueprints, and workplans. Volume: 1 cubic foot .
Disposition: Permanent. Transfer to the National Archives immediately.

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

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JOB NO. N1-434-89-6

DATE RECEIVED 5/30/89

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM *(Agency or establishment)*
Department of Energy

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE EXT.	DATE	ARCHIVIST OF THE UNITED STATES
Edward Nugent	586-3288	6/2/89	

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: ☐ is attached; or ☒ is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
4-17-89	Andrew D. Sydnor	Departmental Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM *(With Inclusive Dates or Retention Periods)*	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN *(NARS USE ONLY)*
1	**Oil and Gas Division Central Files.** These records date from 1946 to 1953, and relate to the division's activities within its parent organization, the Department of the Interior. The records are now in the legal custody of the Department of Energy. Included are correspondence, reports, speeches, and publications pertaining to coordination of Federal oil and gas policies. Subjects include participation on various industry and government boards and commissions; information exchanges concerning international pipeline construction and ocean shipping; and involvement in congressional hearings and legislation. These records are contained in WNRC accession 434-54A622, boxes 1-58.62. Disposition: Permanent. Transfer to the National Archives immediately.		

115-108 Copies sent to Offices NCF, MNT 6/6/89

NSN 7540-00-634-4064

STANDARD FORM 115 (REV. 8-83)
Prescribed by GSA
FPMR (41 CFR) 101-11.4